



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

September 30, 2008

Mr. John D. Niemela, Director
County Road Association of Michigan
P.O. Box 12067
Lansing, Michigan 48901-2067

Mr. David Worthams, Legislative Associate
Michigan Municipal League
208 North Capitol Avenue, 1st Floor
Lansing, Michigan 48933-1354

Dear Mr. Niemela and Mr. Worthams:

Final Proposal Documents for Local Agency Projects

As stated at the September County Road Association of Michigan (CRAM) Engineering Committee meeting, final proposal documents must be received by the Michigan Department of Transportation (MDOT) Local Agency Program (LAP) staff engineer on or before the date shown on the "Local Agency Programs (LAP) FY 2009 Project Planning Guide" in the column headed "ROW, Att. B, Plans, PROP & EST," in order to be included in the local agency's intended bid letting. Also, on or before that date, the LAP staff engineer needs to receive copies of all applicable permits, the State Historical Preservation Office (SHPO) approval letter, and the completed Right of Way Attachment B, if that attachment applies to the project. After receiving all these documents, the LAP staff engineer will be able to request fund obligation for the project. If any of these documents are not received by the date shown on the Planning Guide, funds will not be obligated and the project will not be advertised or let.

Also as part of the final document review, MDOT Real Estate staff is verifying the local agency's right of way certification on Attachment B, to make sure that the certification is accurate. If the certification is not accurate, then the project will not be advertised until the certification is accurately verified.

If you have any questions regarding these items, please contact either myself or Bruce Kadzban, at (517) 335-2229.

Sincerely,

Rudolph S. Cadena
Local Agency Programs Engineer

cc: M. Harbison T. Vanis
M. Harrison M. Van Port Fleet
B. Kadzban